



शासकीय तंत्रनिकेतन, मालवण  
मु.पो.कुंभारमाठ ता. मालवण जि. सिंधुदुर्ग - 416606  
दूरध्वनी क्रमांक- (02365) 252223 वेबसाईट: www.gpmalvan.co.in  
Email: office.gpmalvan@dtmaharashtra.gov.in

No. : GPM/STORE/CLEANING MATERIAL/2025-26/ 151

Date 27 JAN 2026

To

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**Invitation for Quotation.**

**Sub: Quotation for supply of Cleaning materials.  
(Due Date.12 /02/2026 @5:00 P.M.)**

Sealed Quotations are invited from eligible and interested Manufacturers / Dealers / Distributors / Suppliers of the attached list of items on the terms and conditions mentioned below.

Sr. No.	Name of the item with specifications	Quantity Required
1	As per list attached in Page No.3	

**\*\*\*\*\* TERMS AND CONDITIONS \*\*\*\*\***

- **The bid/quotations should be submitted in one bid format within time.**

The envelope will contain Technical specifications of the product, technical literature/ leaflet, rates inclusive of all taxes, training and transport charges & other documents mentioned below.

1. Covering Letter for tender on the company letter head mentioning official address, Contact No, E - Mail address and website (if available) address.
2. Technical envelope should contain the following documents.
  - a) Registration letter of the company
  - b) GST registration certificate/ Number
  - c) Proof of filling VAT/GST till July 2025.
  - d) Proof that he is manufacturer/authorized distributor of the goods.
  - e) Specification & Leaflet, Photograph of the goods/equipments.
  - f) Undertaking of good quality and after sale services.
  - g) Authorization/ Distributorship certificate from manufacturer.

- h) Proof of permission to manufacture the equipment/ item/ chemical materials me in the quotation from competent authorities (to be submitted if the bidder is manufacturer).
3. If order is placed, the goods should be supplied within 07 days from the date of supply order, otherwise items will not be accepted .
4. Please note that if materials are not found as per our specifications, the same will be returned to you at your own cost.
5. All the materials should be of good quality and quantity, it may vary.
6. Technical literature / leaflet of the make and model no. of Equipment's/Consumable items/Stationary/Furniture are quoted.

**Additional documents if required may also be asked by undersigned for confirming the details**

- The envelope should be sealed with a mention as technical & financial bid, Reference no., Date of opening the quotation on the front side of the envelope and giving heading "Quotation for supply of Cleaning materials" and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before dtd. 12/02/2026. Upto 5.00 p.m.
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced.
- **Quotations will be opened at 11.00 a.m. on dtd. 13/02/2026.**
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within one week from the date of issue of purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.
- The concern should provide GST bill of the material.
- The requirement contains approximate quantity required for each item. It can vary which may please be noted.

Yours faithfully,



Principal,

Government Polytechnic, Malvan

**Copy to:-**

1. Institute Notice Board
2. Institute Web Portal ([www.gpmalvan.co.in](http://www.gpmalvan.co.in))
3. RO office web Portal (<http://www.jdteromumbai.com>)
4. DTE web Portal (<https://www.dtemaharashtra.gov.in>)
5. Suppliers.

Sr.no.	Description of items	Approximate Quantity
1	Phenol	310 Liters
2	Acid for bathroom cleaning	52 Liters
3	Broom (Kharata)	40 Nos.
4	Broom(Soft)	12 Nos.
5	Dustpan(sup)	08 Nos.
6	Floor cleaning cotton Mop	07 Nos.
7	Spin floor cleaning easy bucket mop set PVC assorted with 2 microfiber heads	02 Nos.
8	Wiper (Approximate 18")	14 Nos.
9	Kitchen wiper	04 Nos.
10	Broom long for ceiling	18 Nos.
11	Dustbin Big (Approximate 100 litres)	24 Nos.
12	Dustbin Plastic (70Litres)	03 Nos.
13	Dustbin Plastic (25Litres)	10 Nos.
14	Hand gloves	15 Nos.
15	Soap Dettol	26 Nos.
16	Napthalin Balls Packets(100Gm)	165 Nos.
17	Liquid Handwash	38 litres
18	Liquid handwash Bottle	01 no.
19	Table napkin	108 Nos.
20	Dishwash Bar	12 Nos.
21	Washing powder detergent(1kg*5)	05 Kg

22	Toilet cleaning brush	01 No.
23	Toilet cleaning liquid (500ml)	01 No
24	Air freshner packet	15 nos



**Principal,  
Govt. Polytechnic, Malvan**